



NATIONAL AUTOMOTIVE TEST TRACKS

Notice Inviting Quotation

[NIQ]

TENDER NO. NATRAX/PROC/T&D/24/-----

FOR

Supply of canteen trollies at NATRAX

NATRAX-Pithampur

National Automotive Test Tracks (NATRAX)

**NH-52, Old Agra- Mumbai Highway, Near to Pithampur Flyover, Post Khandwa (Near
Pithampur)**

Dhar District, Madhya Pradesh-454774

Phone: +919893892310, Fax - 07292-256101

Email: a.prabhakar@natrip.in, anuj.kumar@natrip.in

A. General Instructions:

Tender Document

National Automotive Test Tracks (NATRAX) is an Automotive Testing & Certification Centre under NATRiP Implementation Society (NATIS)/National Automotive Board (NAB) which is an autonomous body constituted by Ministry of Heavy Industries, Government of India. NATRAX has been set up on approx. 3000 acres of land for comprehensive testing and evaluation of all types of automobiles, near Pithampur, Dist. Dhar, (Madhya Pradesh, India.

The National Automotive Test Tracks (NATRAX) invites Quotations/Bids from the listed vendors through Limited tender process, the Brief description of requirement are summarised in the table below:

Name of work	Delivery period	Quotation submission address	Last date for submission of quotation	Date for opening of quotation
Supply of canteen trollies at NATRAX	Within 30 days from the date of order	For password protected quotation-on below email: a.prabhakar@natrip.in ; anuj.kumar@natrip.in For sealed envelope-on below address: NATRAX Pithampur	1500 Hrs on 30th Jan 2025	1530 Hrs on 30th Jan 2025

B. INSTRUCTION TO BIDDERS (ITB)

1. Bidders are required to submit their quotation in a Password Protected PDF format, named as "Quotation No. NATRAX/PROC/C&I/24/----" on the subject of the email, containing Password Protected PDF document, in the same format as given below. The Password Protected Quotation shall be submitted at the mentioned email ID(s) before the closure of Bid submission date/time.

OR

Sealed Quotations may also be submitted in the hard copy in sealed envelopes at

NATRAX office in the aforesaid date and time. However, Bidders are encouraged to Bid/quote through electronic mode.

- a) In case of online Bid submission (thorough email), the password of the documents shall be submitted by the Bidders at the time of the Quotation/Bid opening.
 - b) The bidders are advised to submit the quotation after duly signed submitted on each page, the quotation received without sign and numbered may be rejected by NATRAX.
 - c) All bidders may visit NATRAX office based on the given date and time for Quotation/Bid opening.
2. The Bidders are expected to carefully examine all the contents of this documents/NIQ including instructions, conditions, terms, specifications, shall inspect the Site with prior notice to NATRAX and at Bidders own cost, acquaint himself with all local conditions, means of access to the work, nature of the work and all matters pertaining thereto & take them fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of this document will be rejected.
 3. While all efforts have been made to avoid errors in drafting of this Tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the Tender documents shall be entertained.
 4. The Bidder shall carry out all the work strictly in accordance with Specification, Standard Practices and instructions of NATRAX or NATRAX's representative and deviation on any account will not be permitted. If in the opinion of NATRAX, changes have to be made and it desires the Bidder to carry out the same. The decision of NATRAX in such cases shall be final and shall not be open to arbitration.
 5. The successful Bidder is bound to carry out associated work necessary for the completion of the job even though such items are not included in the quantities to achieve end results and deemed to be priced in the other items. No claim on this account shall be entertained.
 6. Addendum / Corrigendum (if required) to the Tender may be issued prior to the date of opening of the Bid to clarify or to intimate any changes/modifications etc. All such addendum / corrigendum shall be treated

as an integral part of the Tender.^{Tender Document}

7. Any effort by a Bidder to influence NATRAX or any of its functionaries in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning award of contract, may result in rejection of the Bid.
8. In order to afford prospective bidders, reasonable time for preparing their Quotes after taking into account such amendments, NATRAX may, at its discretion, extend the deadline for submission of Bids.
9. Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.
10. NATRAX reserves the right to accept / reject or modify any Bids, and to annul the Tender process and reject all Bid(s)/quotation(s), at any time prior to award of Contract, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for NATRAX's action. Any Bidder not following ITB stands rejected.

11. BID OPENING & EVALUATION

- a) **The quotations shall be opened by committee at NATRAX. Bidder or Bidder Authorized Representative are advised to attend the bid opening on the given date and time.**
- b) The lowest quoted (L-1) bidder in the quoted rates shall be deemed as successful Bidder.
- c) For the evaluation of the Bids, the eventual Bid prices shall be ascertained after considering all the terms and conditions associated with the price specified in this document and after detailed scrutiny of the quotations/bids.
- d) No Bidder shall be allowed to propose/carry out any revision / correction / modification in his Price Bid offer.
- e) If there is a discrepancy between the sub total/s and the total price that is obtained by multiplying the unit price and quantity/adding the sub total/s, the sub total/s shall prevail and the total price shall be corrected, unless in the opinion of the NATRAX that there is an obvious misplacement of the decimal point in the sub total price, in which case the total price as quoted shall govern and the sub total/s shall be corrected;

- iv. **Delivery period:** within 30 days from the date of order, filing which NATRAX reserve the rights to impose LD of maximum 10% of contract value on its discretion..
- v. **Clarification/Pre bid meeting - on 1100 hrs 20th Dec 2024.**
- vi. **Delivery address:** NATRAX Pithampur.

17. The detailed specifications shall be as per below:

A. Soiled plate landing trolley:

all items should be crafted out of SS 304 quality sheets and pipes. NO MS supports should be used unless specified. Sheets and pipes of 20/18/16 SWG to be used for fabrication. All items should stand on wheels.

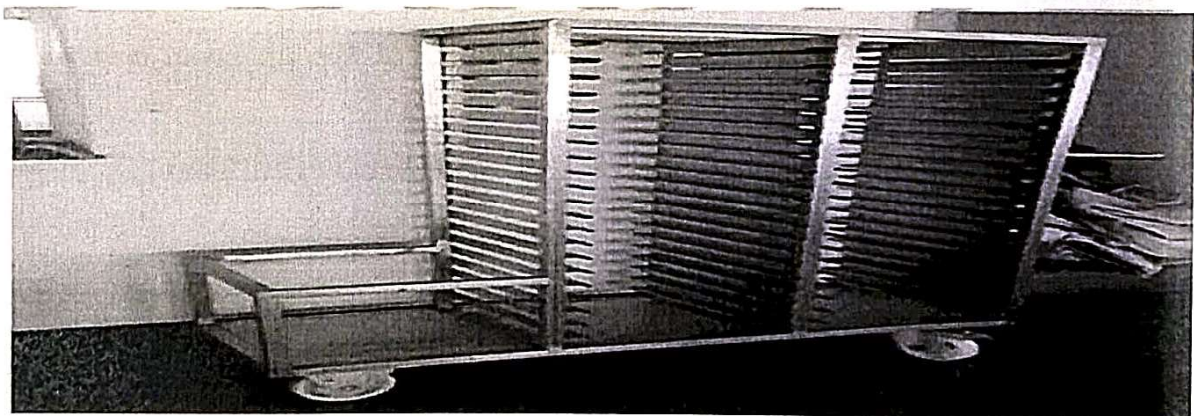
Design: the design should be certified/approved from NATRAX before fabrication.

Size: 36"x15"x48" [ht] approx.. [depending on plate size- same shall be confirm to successful vendor]

Construction: Full SS rack will be created with:

- SS fabricated angle for sliding soiled plates,
- SS pipe frame for supporting the plate rack,
- Space for accommodation of garbage collection tub,
- Trolley will stand on wheels and,
- SS handle will be provided for easy mobility.

Image of Similar Product:



B. Utility Trolley:

all items should be crafted out of SS 304 quality sheets and pipes. NO MS supports should be used unless specified. Sheets and pipes of 20/18/16 SWG to be used for fabrication. All items should stand on wheels.

Design: the design should be certified/approved from NATRAX before fabrication.

- f) If there is an error in a total, corresponding to the addition or subtraction of sub totals, the subtotal/s shall prevail and the total shall be corrected; and
- g) The Bidder needs to fill the rates against each items as mentioned in BOQ (Financial Bid). All the prices should be inclusive of all taxes and GST.
- h) The amount stated in total will be adjusted by NATRAX in accordance with the above procedure for the correction of errors and, shall be considered as binding upon the bidder. If the Bidder does not accept the corrected amount of Bid, the bid will be rejected.
- i) Contract negotiations, if any, will be held before the issuance of work order/purchase order. The negotiation shall conclude with a revised offer letter from the successful bidder, affecting the discounts if any and accepted by NATRAX.

12. Award of Work:

- a) Prior to the expiry of the period of Bid validity prescribed, NATRAX will issue to the Successful Bidder, the Work Order. The Successful Bidder shall return one copy of the Work Order to NATRAX duly acknowledged and signed by the authorized signatory, within two [2] days of receipt of the same by him.

13. Validity of bids:

The rate quoted should be valid for a minimum period of 90 days from the date of opening of Quotation. No claim for escalation of rate will be considered at any point of time.

- 14. Prospective bidders requiring any clarification of this document may write to a.prabhakar@natrip.in; anuj.kumar@natrip.in,

- 15. The Bids / related correspondences shall be made in English language.

16. Terms and conditions:

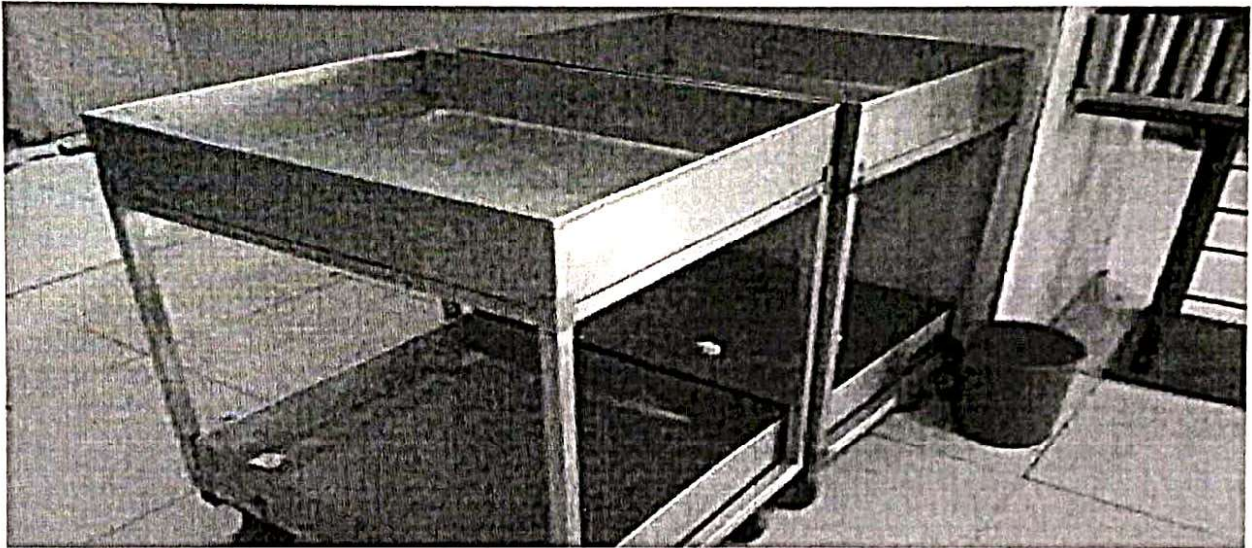
- i. **Manner of submission of quotation:** the bidder should quote for all the items mentioned above.
- ii. **Scope of work/supply:** design, manufacturing, supply, installation, testing & commissioning & acceptance of Canteen trollies at NATRAX Pithampur.
- iii. **Payment:** 95% payment shall be release don successful completion & duly accepted by NATRAX, on submission of tax invoice within 15 days. balance shall be released on after successful completion of warranty period of two year from the date of delivery.

Size: 24" x 30" x 36" [ht]

Construction: Full SS trolley will be fabricated with:

- Two deck construction,
- Tray type decks will be fabricated with 6" border height
- Two tray type decks will be provided
- Trolley will stand on wheels,
- Handle will be provide for easy mobility

Image of Similar Product:



18. Format for quotation:

Sr. No.	Details of required item	Qty	Rates	Amount
1	Soiled plate landing trolley	2		
2	Utility Trolley	2		
	Total			

Note: the rates should be inclusive of GST, Transportation etc all.